



Invitation to Bid HNS 21-1

NOTE: Contractors are not authorized to visit the property before or after the bid walk, without being accompanied by the City's Rehabilitation Specialist.

Documents included in Package:

- 1) Instruction to Bidders
- 2) Specs by Location/Trade (Scope of Work)
- 3) Subcontractor Certifications (if applicable)
- 4) Floor Plan / Site Drawing (if applicable)

Bid Walk & Bid Opening:

Project Address: 4224 Eddleman Rd. Lead and Healthy Homes	
Contractors must be state certified lead abatement firms or hire certified firms to do the work.	
Bid Walk: July 2, 2020 at 10:00 am	
Bid Opening: July 9, 2020 at 2:00 pm	
Client Name:	Contact Number:
Project Manager: Mike Taylor	Contact Number: 704-336-4115

Bid Walk and Bidding Instructions:

All bid walks are mandatory.

If you are going to be late the policy is the following:

Contact me BEFORE the start time if you are going to be late. If you are going to be more than 10 minutes late, we will proceed without you and you will not be permitted to bid.

The day of a bid walk the best way to reach me is at Mike Taylor (cell # 980-215-1156).

Bids must be received by the date, time and place specified. All others will be considered non responsive and disqualified.

The Bids will be opened at 600 East Trade St. immediately following the above due date and time.



SAFE HOME
CITY OF CHARLOTTE
NEIGHBORHOOD & BUSINESS SERVICES

Company Acknowledgement:

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at **4224 Eddleman Rd.** to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

Dollars (\$ _____)

Written total

Specs Dated: 6/11/2020 Number of Pages: 2 page HH scope; 2 page lead scope; floor plan

Addenda # 1 Dated: Number of Pages:

Addenda # 2 Dated: Number of Pages:

Project Schedule: *Minimum Start Date -*

Completion Deadline:

Please Print and Sign:

Company Name/Firm:

Authorized Representative Name:

Signature:

Date:



Requirements For Bidders

The City awards rehabilitation bids to the lowest responsive and responsible bidder. A responsible bidder for the safe home program is one who:

- 1) Is a licensed general contractor in the State of North Carolina;
- 2) Has an Renovate, Repair & Paint Certification (<http://www2.epa.gov/lead/renovation-repair-and-painting-program>);
- 3) Is not listed on a local, state or federal debarment list;
- 4) Carries an appropriate amounts of insurance;
- 5) Can provide references verifying the contractor has completed work of a similar scope in a good workmanship like manner or successfully completed prior work for the Safe Home program. Referenced work must have been completed in one year or less from date of this invitation to bid.

A responsive bidder must:

- 1) Submit all requested documentation on time;
- 2) Meet the above requirements for responsibility at the time of bid submittal;
- 3) Have the capacity to meet the required schedule for the project.
- 4) Existing rehab projects contracted by the contractor must be on schedule.

The City reserves the right to waive any minor informalities or irregularities, which do not go to the heart of the bid submittal or prejudice other offers, or to reject, for good and compelling reasons, any or all bid submittals.

Mikel Taylor
Rehabilitation Specialist
City of Charlotte
Neighborhood and Business Services
600 E. Trade St.
Charlotte, NC 29202
PH: (704) 336-4115
Fax: (704) 632-8575



Instructions to Bidders

Explanations to Bidders

Any explanation desired by a Contractor regarding the meaning or interpretation of the advertisement for bids, drawings, specifications, etc., must be requested in writing to the Rehabilitation Specialist with sufficient time allowed for a reply to each Contractor before the submission of their bids. Any interpretation made will be in the form of an addendum to the invitation for bids, drawings, specifications, etc., and will be furnished to all prospective Contractors. The Contractor must acknowledge any revision to the bid documents in the space provided on the bid form and it must be submitted with their bid package.

Preparation of Bids

Bids shall be submitted on the forms furnished, or copies thereof, and must be manually signed. If erasures or other changes appear on the forms, the person signing the bids must initial each erasure or change

- The Contractor's Bid Proposal must be properly executed and submitted on the form provided. Bids by Contractors must be received by the Rehabilitation Specialist at the time and place specified on the "Invitation to Bid"
- No bid will be considered unless all individual work items on the Bid Form including any addendums are priced. The sum of all work items must equal to the Total Bid Amount.
- Unless called for, alternate bids will not be considered
- Modification of bids already submitted will be considered if received at the office designated in the invitation for bids by the time set for opening of bids

Submittal of Bids

- Sealed bids will be submitted to the Safe Home Program Office as directed in the invitation to bid prior to or at the appointed bid opening time
- Bid will be time stamped on the date of delivery
- Each bid must be submitted in a sealed envelope bearing on the outside the name of the Contractor, the name of the project for which the bid is submitted, and the date and time of the bid opening
- All bids submitted must be typed or written in ink and signed by the Contractor's designated representative



SAFE HOME
CITY OF CHARLOTTE
NEIGHBORHOOD & BUSINESS SERVICES

- Failure to include all forms may result in rejection of a bid
- Required Bid Package Forms:
 - Scope of Work
 - Addenda Acknowledgement
 - Itemized Work Sheet
 - Subcontractor Certifications (if applicable)

NEIGHBORHOOD & BUSINESS
SERVICES

<http://housing.charlottenc.gov> | 600 E. Trade Street | Charlotte, NC

Work Specification

Response Due: 6/11/2020 11:15

Prepared By:
City of Charlotte Housing & Neighborhood Services
600 E. Trade Street
Charlotte, NC 28202
(704) 336-7600

Property Details

Address: 4224 Eddleman St
Charlotte, NC 28208

Owner: Walter Kelly

Owner Phone: Home: (704) 910-5500

Structure Type:

Program(s): Tested- HAS LEAD

Square Feet:

LeadSafe 2019

Year Built:

Healthy Homes LBP 2019

Property Value:

Tax Parcel:

Census Tract:

Property Zone:

Additional Comments

Healthy Homes Scope of Work

Repairs

Description

Floor

Room

Exterior

HH--Electric Service 200 AMP

Building Systems

Replace electrical service with new 200 amp, main disconnect, 110/220 volt, 24 circuit panel board, meter socket, weather head, service cable, ground rods and cable.

Include replacement of all sub-panels.

Caulk exterior service penetration.

Bid Cost: $\frac{\quad}{\text{Base}} \times \frac{\quad}{\text{Quantity}} = \frac{\quad}{\text{Total Cost}}$

HH--GFCI Receptacle 20 AMP

Bathroom

Install a flush mounted, ground fault circuit interrupted, duplex receptacle and cover plate.

Fish wire and repair all tear out as needed.

Bid Cost: $\frac{\quad}{\text{Base}} \times \frac{\quad}{\text{Quantity}} = \frac{\quad}{\text{Total Cost}}$

Work Specification

HH--Countertop GFCIs per code

Kitchen

Upgrade existing outlets above kitchen counter tops and install additional outlets as necessary to meet all requirements of the current Electrical Code for counter top outlets.

All outlets shall be flush mounted ground fault circuit interrupted duplex receptacles with cover plates.

Fish wire as necessary and repair all damage to finished surfaces caused by installation.

Bid Cost:

Base

X

Quantity

=

Total Cost

HH--Smoke Detector Hard Wired

Building Systems

Install UL approved ceiling mounted smoke and heat detectors permanently hard wired into outlet boxes with battery backups in all bedrooms and outside of all sleeping areas.

Detector in the hall way shall be a combination CO/smoke detector.

All detectors shall be interconnected so that when any one detector goes off, all other detectors also go off.

Installation shall comply with all requirements of the Electrical Code.

Bid Cost:

Base

X

Quantity

=

Total Cost

Certification

Contractor Name: _____

Total Cost: _____

Signature: _____

Date: _____

**LEAD ABATEMENT SCOPE OF WORK
& INSTRUCTIONS TO BIDDERS**

Address 4224 Eddleman Rd

6/11/2020

Complete the following scope of work:

Item #	Feature	Method	Number	Cost P.	COST
1	Side A through D--all wood window assemblies including attic windows	Remove existing wooden sashes and parting beads. Install new vinyl replacement windows. Wrap all exterior wooden components with Tyvek and aluminum			
2	Side C--crawl space entry door	Remove existing door assembly. Install a new pressure treated wood frame and stops with 1/2" PT plywood panel mounted with galvanized T-hinges and secured with a galvanized hasp.			
3	Door A1--front door	Remove existing storm door and interior door casing and save for re-installation. Remove existing door assembly and dispose of properly. Install a new six panel insulated steel prehung door unit, complete with peephole and new leverhandle entryset and single keyed deadbolt keyed alike. Re-install existing interior door casing. Paint all new components to match existing. Re-install storm door.			
4	Side D--partially exposed wood wall	Repair detached aluminum siding.			
5	Side A through D--paint chips along drip line	Remove visible paint chips. Install 4" of cedar mulch in a 3' wide bed around the foundation of the house. Follow the existing planting bed border along the front of the house.			
6	Room 4--Door A1 to Room 7 (hall)	Remove entire door assembly. Save existing casing. Install a new two panel prehung door with lever handle privacy set. Re-install existing casing. Paint door components to match existing.			
7	Room 4--Closet doors B1	Remove existing door panels. Install a raised panel bifold door to fit the opening. Paint doors to match existing.			
8	Room 4--Closet shelf cleats	Remove the existing shelf cleats. Install new painted wooden cleats to support existing shelves.			
9	Room 7--Closet door B1	Remove entire door assembly. Save existing casing. Install a new two panel prehung door with lever handle privacy set. Re-install existing casing. Paint door components to match existing.			

10	Room 7--Closet B1 shelves, cleats, and rod.	Remove existing shelves, rod, and shelf cleats. Install new wooden cleats, shelves, and rod to match existing configuration. Paint shelves and cleats but not rod.			
11	Room 7--Door C1 to room 3	Remove entire door assembly. Save existing casing. Install a new two panel prehung door with lever handle privacy set. Re-install existing casing. Paint door components to match existing.			
12	All Contractor Project Requirements	The contractor is responsible for project requirements, including but not limited to: All required COVID protocols, obtaining all permits required. Said permits shall include all items in this scope of work and HH scope. Provide temporary toilet facilities from job start until the completion of work. Provide AS MANY roll-off dumpsters as needed without damaging the site. Collect construction debris using dust control methods. Remove dumpster and repair any evidence of the dumpsters use. Contractor may haul debris away daily using dump trailers.			

<p>Total Bid: \$ _____</p> <p>The undersigned contractor agrees to perform the scope of work for the indicated fee in accordance with applicable regulations and the project manual. The undersigned also certifies that the work will be completed within _____ days of award.</p> <p>Signature of authorized contractor representative _____</p> <p>Contractor Submitting Bid: _____</p> <p>Address: _____</p> <p>_____</p> <p>_____</p> <p>Phone: _____</p>
--



ROY CONSULTING GROUP CORPORATION

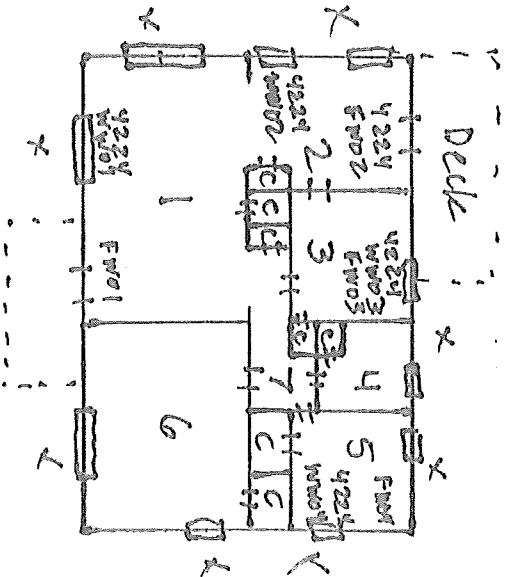
Providing integrated environmental and geotechnical solutions

4224 Eddleman Road

Charlotte, NC 28208

SIDE C

SIDE B



SIDE D

Legend

 = Window
 = Door

X = Soil Sample Location

SIDE A

NOT TO SCALE